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NOTICE OF MEETING
LICENSING AND SAFETY COMMITTEE

31 JANUARY 2008

TO: ALL MEMBERS OF THE LICENSING AND SAFETY COMMITTEE

You are requested to attend a meeting of the above Committee on **31 January 2008 at 7.30 pm** in the Council Chamber, Fourth Floor, Easthampstead House, Bracknell, to transact the business set out in the attached agenda.

Alison Sanders
Director of Corporate Services

Members of the Licensing and Safety Committee

Councillor Brunel-Walker (Chairman)
Councillor Mrs Ryder (Vice-Chairman)

Councillors Baily, Mrs Barnard, Beadsley, Blatchford, Brossard, Burrows, Finch, Kendall, Leake, Osborne, Thompson, Virgo and Ms Wilson

EMERGENCY EVACUATION INSTRUCTIONS

If you hear the alarm:

- 1 Leave the building immediately**
- 2 Follow the green signs**
- 3 Use the stairs not the lifts**
- 4 Do not re-enter the building until told to do so**



THE LICENSING AND SAFETY COMMITTEE
31 January 2008 (7.30 pm)
Council Chamber, Fourth Floor, Easthampstead House, Bracknell.

AGENDA

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1. APOLOGIES FOR ABSENCE To receive apologies for absence and note the attendance of any substitute members.	
2. DECLARATIONS OF INTEREST Members are required to declare any personal or prejudicial interests and the nature of that interest, in respect of any matter to be considered at this meeting.	
3. MINUTES To approve as a correct record the minutes of the meeting held on 4 October 2007.	1 - 4
4. URGENT ITEMS OF BUSINESS Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.	
5. HEALTH AND SAFETY LAW ENFORCEMENT PLAN 2008-09 To provide members with an opportunity to comment on the draft Health and Safety Law Enforcement Plan 2008-09 prior to the final version which the Committee will receive later in the year.	5 - 14
6. OUTSOURCING OF TAXI TESTING Members are asked to note the progress made to outsource the testing of taxis and to agree the recommendation contained in the report.	15 - 16
7. HACKNEY CARRIAGE TARIFF CHARGES Members are asked to consider a review of Hackney Carriage tariff charges.	17 - 22
8. REVIEW OF FEES AND CHARGES 2008/2009 Members are asked to note the proposals and agree the fees for the year commencing 1 April 2008.	23 - 36
9. GUIDANCE NOTES AND CONDITIONS FOR HACKNEY CARRIAGE AND PRIVATE HIRE OWNERS, OPERATORS AND DRIVERS Members are asked to consider and approve the guidance notes, parts of which are also conditions attached to licenses.	37 - 76

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| 10. | LICENSING ACT 2003 - MINOR VARIATIONS | 77 - 78 |
| | Members are asked to note the proposal to amend the Licensing Act 2003 to introduce a simplified process for minor variations and approve a response to the DCMS consultation. | |
| 11. | SPECIAL TREATMENT REGISTRATIONS | 79 - 98 |
| | Members are asked to approve the competency guidelines for special treatment registrations attached at Annex B. | |
| 12. | LICENSING PANEL HEARINGS | 99 - 102 |
| | Members are asked to agree the procedure as set out in paragraph 4.7 of the report. | |
| 13. | ROAD SAFETY ACT 2006 | 103 - 104 |
| | An information item that informs the Committee of the guidance that has been recently published by the Department for Transport in respect of the implementation of Section 53 of the Road Safety Act 2006. | |
| 14. | LICENSING ACT 2003 - STATEMENT OF LICENSING POLICY | 105 - 138 |
| | An information item to advise the Committee on progress on the review and the date of publication of the Borough's Licensing Policy. | |